

# Pine Forge Elementary School



**September 2009**

**Mrs. Melissa L. Woodard, Principal**

## **EVENTS**

- 2 First Day of School
- 5<sup>th</sup> Grade Parent Night – 6:00 pm
- 4 & 7 Holiday – No School
- 8 4<sup>th</sup> Grade Parent Night – 6:00 pm
- 3<sup>rd</sup> Grade Parent Night – 7:00 pm
- School Board Meeting – 7:00 pm - BASH
- 9 Elementary Orchestra Demonstration
- 6<sup>th</sup> Grade Parent Night – 6:00 pm
- Kindergarten Parent Night – 7:00 pm
- 10 1<sup>st</sup> Grade Parent Night – 6:00 pm
- 2<sup>nd</sup> Grade Parent Night – 7:00 pm
- 14 Elementary Band Demonstration
- 16 Mass Health Screenings
- PTA Meeting – 6:30 pm
- 22 School Board Meeting – 7:00 pm - EES
- 29 Picture Day



## **REPORTING STUDENT ABSENCE**

Please call the school office (610-323-7609) to report your child's absence from school. Our answering system will record your message at all hours of the day or night. If your child is not in attendance and you have not called the school to report the absence, we will attempt to contact you. This procedure ensures that your child has arrived safely at school. If you receive a doctor's excuse for an absence, please send the excuse to school. Your cooperation is appreciated.

## **NEW STAFF MEMBERS**

Mrs. Susan Bristel – Reading Specialist  
Mrs. Barbara Colby – 3<sup>rd</sup> Grade Teacher  
Miss Jillian Perfetti – Learning Support  
Mrs. Cele Flint – 2<sup>nd</sup> Grade – LTS  
Miss Kaitlin Sweitzer – 2<sup>nd</sup> Grade – LTS  
Mrs. Rebecca Hamm – Learning Support – Extended Sub  
Miss Erin Nester – Part Time Guidance Counselor

## **RETURNING FORMS**

During the first week of school a number of papers will be sent home with your child for you to complete. We appreciate your assistance in completing and returning the forms promptly.

## **PICTURE DAY – TUESDAY SEPTEMBER 29<sup>th</sup>**

An envelope with package information will be sent home shortly. Picture packages will be printed only for students paying on picture day.

## **SCHOOL SECURITY**

Our school utilizes a camera and buzz-in security system. All visitors are required to state their name and purpose for their visit prior to obtaining entry to the building. Once you are buzzed into the building, please report directly to the office to sign in and obtain a visitor's badge. Deliveries are to be brought to the office (please do not go directly to the classroom). Parents are expected to meet their children for appointments at the office and not at the classroom.

## **CHILD CUSTODY INFORMATION**

The school requests information when a student does not reside with both natural parents due to a separation or divorce. Please complete the "Child Custody" form that will be sent home with your child. This information will be kept on file at school for future reference. This information MUST be updated every year.

## **MEDICAL EXAMS**

Parents of Kindergarten students are reminded to return two required health forms – a physical exam report from the child's doctor and a dental report from the child's dentist. Parents of third grade students should return a dental exam report and parents of sixth grade students should return a physical exam report. Extra health forms are available in the nurse's office.

## **FROM THE ART DEPARTMENT**

Please take note that on "art day" your child should wear an oversized T-shirt or smock to protect their clothing. It is your child's responsibility to make sure he/she puts it on and follows classroom rules. Keep new or special clothes for days when your child does not have art.



## **FREE AND REDUCED PRICE LUNCH**

Applications are available for those who qualify and wish to take advantage of this opportunity. **If you received free or reduced lunch last year, you must reapply this year before October 3<sup>rd</sup>.** The cost of an individual student lunch is \$2.00. The price of milk is \$.50.



## **PARTNERING WITH OUR DAUGHTERS**

This interactive evening will feature information, videos, sharing, and ideas for parents and daughters who are seeking more information about some of the tough situations girls experience in and out of school. Join counselors Marilee Cassidy, Maureen Siwik, and Peg Glasgow on Monday, October 5, 2009 in the library at Junior High West from 6:30 to 8:00 p.m. Together, learn more about relational aggression ("girl bullying"), cyber-bullying, and what to do about it.

To register for this workshop or to request further information, please contact your daughter's school counselor by phone or email or contact Marilee Cassidy, School Counseling Coordinator, at [mcassidy@boyertownasd.org](mailto:mcassidy@boyertownasd.org).

## **STUDENT ASSIGNMENT BOOK**

Each student in grades 3, 4, 5, and 6 received a student assignment book. It is required that all students record daily assignments in this homework book. The assignment book is designed to help students develop organizational skills. Successful study depends on our efficient use of time, which requires organization. Please encourage your child to use their student assignment book to help organize their work. An organized student will do better in school. If we plan to learn...we must learn to plan. These books were made available through the joint contribution of the PTA and PFES budget.

## **TESTING INFORMATION**

Please mark your calendars with the following:

**PSSA** (Pennsylvania System of School Assessment) Reading and Math will be given to students in grades 3, 4, 5 and 6 during the week of April 12-16. **PSSA** Writing will be given to students in grade 5 during the week of April 19-23. **PSSA** Science will be given to students in grade 4 during the week of April 26-30. **Parents should make sure appointments are NOT scheduled during these time periods. Students will NOT be excused for "educational trips" during these testing periods.**



## **STUDENT INSURANCE FORMS**

Voluntary student accident insurance is available for purchase. A letter and brochure detailing the benefits and exclusions of the policy will be sent home with each student. The deadline to return the application envelope is September 16, 2009.

## **VOLUNTEER CLEARANCE POLICY**

If you wish to volunteer in our school, please present your original criminal and child abuse clearance forms to the office to be copied and kept on file. We appreciate all our volunteers do for our school!



## **LOOKING AHEAD**

Unity Walk – Sunday, October 11<sup>th</sup> at 1:00 pm - Boyertown

Book Fair – Tuesday, October 13<sup>th</sup> through Friday, October 16<sup>th</sup>.

Parent Visitation Day will be held Friday, October 23<sup>rd</sup>.

