



**BOYERTOWN AREA SCHOOL DISTRICT
OFFERS AN ONLINE PAYMENT SERVICE
mySchoolBucks.com**

The Boyertown Area School District is pleased to offer an online payment service called mySchoolBucks.com, which will accept online payments for your child's school meals. The mySchoolBucks.com site offers a secure transaction gateway which accepts VISA® or MasterCard® as a means of adding money to your child's meal account using either credit or debit cards. Your child's **Student ID Number** will be required and can be found on the **enclosed student schedule**.

A few reasons to register and begin using mySchoolBucks.com are:

- Safety** - This system eliminates the need for your child to carry lunch money to school.
- Convenience** - Payments may be made when it's convenient for you, from the comfort of your own home, 24 hours a day and 7 days a week.
- Control** - If you are using mySchoolBucks.com to pay for your child's meal purchases, you will be able to view all of your child's meal purchases at his/her school's cafeteria. Also, you can set up an automatic email reminder to alert you when a payment is needed for your child's account.
- Efficiency** - Payments may be made for all of your children in one step, even though they may attend different schools within our district.

To get started, all you need is a computer, internet access, and an email account.

There is a small fee to set up the account. You may choose to pay either a \$1.35 service fee for each transaction or pay a flat membership fee. If you select the \$1.35 service fee, you will be charged \$21.35 when you place \$20 into your child's meal account. The flat membership fee varies according to the length of time you choose to use the service:

12 months - \$14.80	6 months - \$9.90
9 months - \$12.90	3 months - \$4.95

The service automatically deposits the money into your child's meal account at his/ her school within one to two business days.

Please Note: The service or membership fee you pay does not go to the school district. All fees go directly to mySchoolBucks.com to cover the vendor's costs of operating the online service. Refunds will be handled through the Boyertown Area School District Food Service Office using current procedures.

Questions: Please call Boyertown Area School District Food Service at 610-369-7419.

To Register On-line: Visit the website at www.mySchoolBucks.com. Follow the instructions on the screen and provide the required information. You may register each child using their date of birth and student identification number. Your child's **Student ID Number** can be found on the **enclosed student schedule**. Be sure to enter your child's name exactly as you did when you registered him/her at school. You will receive notification by email of each successful registration. For this reason, a valid email address is required when you sign up for the service.

COMPUTERIZED DEBIT SYSTEM LUNCH PROGRAM

The purpose of this is to inform you of the procedures for our computerized lunch program system. We hope the debit system will decrease the need for students to carry cash each day to pay for their lunches.

1. Each student is assigned an account with their student I.D. number and photo identification. Students must know their student I.D. number or utilize their school photo ID card in order to access their account.
2. Money is deposited into their account. The deposit can be made with a check or cash. It is suggested that a deposit be at least \$25.00, to cover meals and snacks. Also an online payment service is available called mySchoolBucks.com. You can view your child's account balance at mySchoolbucks.com. (A letter explaining the service is on the reverse side of this page. Your child's student ID number will be required and can be found on the enclosed student schedule.)
3. After a student decides what he/she wants to purchase for lunch, he/she will approach the cashier. The student will enter their student I.D. number or utilized their school photo ID card to access their account. The cost of the purchase will be automatically deducted from the account or the student will need to pay cash if no funds have been deposited into their account. Please discuss with your child how you expect him/her to use the money since the funds may be used to purchase lunches, beverages, snack items or any combination of items.
4. When a student's account falls below \$5.00 the cashier will remind them a deposit needs to be made. Envelopes will be available at the cashier area. If your child does not have enough money or forgets his money, the computer will allow lunch credits on account at the end of the lunch period. All negative balances must be paid the next school day. Any accounts with unpaid balances will be sent to the main office each week for collection. If your child reaches a negative balance of 3 lunches, an alternative lunch will be served until the balance is satisfied.
5. Students who receive free or reduced lunches will follow the same procedures as outlined in #1 above. Their automatic debit would be made at a free or reduced lunch rate.
6. When withdrawing from school, arrangements will be made to reimburse the balance in the account upon the cafeteria manager receiving notification of the withdrawal.
7. Deposits can be made starting August 15, 2011 through the online payment service called mySchoolBucks.com or by check. Checks must be made payable to **Boyertown Cafeteria Fund**. Deposits are to be dropped off at the Food Service Office before the start of school each day or in drop box located outside the cafeteria. Please make sure that your child's full name and homeroom number are on the outside of the envelope. The food service department will not be responsible for any lost or stolen cash/checks. There is a **\$35.00 charge** for checks returned for **non-sufficient funds**.