

**BOYERTOWN AREA SCHOOL DISTRICT  
FACILITIES COMMITTEE  
SEPTEMBER 18, 2012  
MINUTES**

Mr. Crossley, Chair, called the Facilities Committee meeting to order at 6:03 in the Education Center Board room.

Board Attendees: Mr. Crossley, Dr. Christman, Mrs. Dierolf, Mr. Elsier, Mrs. Hartford (teleconference), Mrs. Semmens, Mrs. Usavage  
Administration: Dr. Betts, Mr. Szablowski

Everyone recited the Pledge of Allegiance to the Flag and participated in a moment of silence

**Public Comment**

Mrs. Curry inquired about the committee information being posted on the BASD website. She inquired about the appointment of an architect or the need to bid for architectural services.

The minutes of the September 4, 2012 committee meeting were moved by Mrs. Semmens and seconded by Dr. Christman. The minutes were approved 6-1 with Mrs. Hartford dissenting.

Mark Barnhardt reviewed the findings of the feasibility study, the student enrollment updates and the proposed building projects. There was discussion about the enrollment and questions about the PLANCON moratorium of October 1, 2012 and the design schematics. The role of EI Associates in the design and building project was discussed. The review of the building projects was presented with discussion on the location of the proposed new elementary and alternatives in Montgomery County. The Colebrookdale Elementary renovations/additions were discussed as an alternative to a new school. The Committee recommended that the Boyertown Senior High School building project as detailed in the feasibility study be added to the September 25<sup>th</sup> agenda for approval to proceed with the design.

Mark Barnhardt and Leah Shiley made a presentation to the committee highlighting their firm's experience, reviewing recent educational design projects that focused on "Green" buildings. The appointment of EI

Associates as the Architectural of Record for the BASH project and the contract for architectural services was discussed. With the completion of the feasibility study and proposed timeline for the BASH renovations, EI Associates is very familiar with the District. EI Associates reviewed their three tiered compensation plan. The first level of service would include their services and some basic engineering and design with the District paying contracting professional directly for certain areas of expertise, with the architect fee at 4% of the building project cost. The second tier would have EI Associates providing all services with the exception of project management at a cost of 6% of project cost. The final tier would have EI Associates perform all architect and professional services including construction management for the duration of the project at a cost equal to 8% of the project cost. After discussion of the specific services included, the committee recommended the architect contract to provide all but construction management at the 6% of project as fee for services. The Committee agreed that an item to proceed with the BASH renovation/addition design and to appoint EI Associates as the architect should appear on the September 25, 2012 Board agenda.

The design process was discussed with Mr. Barnhardt explaining the process that includes a design team, and project team. The timetable for the project was reviewed with several suggestions from the Committee. Mr. Barnhardt agreed that the timeline would be adjusted, and firm dates would be established and published through Administration to the Board members.

There was no public comment.

Mr. Crossley adjourned the meeting at 7:46 p.m.