

**BOYERTOWN AREA SENIOR HIGH SCHOOL**

Boyertown, Pennsylvania 19512

**REQUEST FOR LATE ARRIVAL PRIVILEGE**

\_\_\_\_\_ hereby makes application for \_\_\_\_\_  
PRINT NAME OF PARENT/GUARDIAN PRINT NAME OF STUDENT

\_\_\_\_\_ to arrive to school at the end of first period in lieu of attendance in open campus on  
HR-SEC the following days.

Please initial the days that your son/daughter is requesting Late Arrival privilege

1 <sup>ST</sup> SEMESTER		2 <sup>ND</sup> SEMESTER	
DAYS	LATE ARRIVAL	DAYS	LATE ARRIVAL
1	_____	1	_____
2	_____	2	_____
3	_____	3	_____
4	_____	4	_____
5	_____	5	_____
6	_____	6	_____

ADMINISTRATIVE APPROVAL: APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_

REASON FOR DISAPPROVAL \_\_\_\_\_

**Students who are in a specialty homeroom (BR, CO, FB, KC, LS, NJ, SC, TV) may not participate in this privilege.**

Permission for late arrival is granted under the following stipulations:

- ❖ Students will need to receive parental and administrative approval for late arrival at the beginning of each semester. Attendance in assigned open campus will be mandatory at the beginning of each semester and until approval for late arrival has been obtained. Reason for denial or suspension of the late arrival privilege may include but are not limited to the following:
  - Poor academic progress in one or more subject areas.
  - Poor attendance or tardiness record.
  - Failure to complete assignments regularly in one or more subject areas.
  - Poor social decisions/disciplinary record.

Students whose late arrival privilege is suspended for any of the above reasons are not eligible for reinstatement for a minimum of 20 school days.

1. No schedule changes will be approved to allow for late arrival except in the event the student is enrolled in an approved work-study or cooperative educational program.
2. No student will be granted permission to arrive after the start of second period.
3. Late arrival is available to students in grades 10, 11, 12.
4. The student must enter via the BASH Administration entrance.
5. The student is not to loiter in or around the school or community.
6. The student will provide his own transportation; NO school bus transportation will be available for late arrival students in the morning.
7. The school will not be responsible for the student before the above stated arrival time.
8. Violations of the above will result in revocation of late arrival privilege.

I understand the above stipulations and assume responsibility for the student named before the arrival time shown above.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Parent/Guardian