

**BOYERTOWN AREA SCHOOL DISTRICT
APPLICATION TO CONDUCT A FUND-RAISING ACTIVITY**

- All student groups, citizen groups, parent groups, or other groups associated with the school district or any of its groups, programs, classes, or activities must have the approval of the Superintendent or Chief Financial Officer **prior to** initiating any fund-raising activity.
- All students must have signed parent permission forms to engage in solicitations. Students in grades K-6 must have signed parent permission forms prior to beginning any fund-raising activities, including assembly presentations.
- This completed application must be submitted to the school principal **at least 30 days prior** the fund-raising activity.

Date of Application: _____

Name of group: _____

School Building: _____

Beginning **date** of fund-raiser: _____

Ending **date** of fund-raiser: _____

Goods or services to be marketed: _____

Company or business fund-raiser is through: _____

Description of how (and by whom) goods or services will be marketed: _____

Specific purpose(s) of funds raised: _____

Anticipated profit: _____

Names of two (2) adult sponsors who will be responsible for complying with school board policy, for collecting and depositing funds, and who will submit annual financial report (if requested by the School District):

(1) _____
(Signature of Applicant)

(2) _____
(Signature of Applicant)

(Printed Name of Applicant)

(Printed Name of Applicant)

(Email of Applicant)

(Email of Applicant)

(Phone Number of Applicant)

(Phone Number of Applicant)

Reviewed By:

(Athletic Director)

(Date)

(Principal)

(Date)

(Superintendent or Chief Financial Officer)

(Date)