

**GREEN CORD COMMUNITY SERVICE DOCUMENTATION FORM**

Boyertown Area Senior High Community Service :  
A non-profit way of benefiting the community

25 HOURS DUE: DECEMBER 22, 2016  
REMAINING HOURS DUE: APRIL 28, 2017

Name: \_\_\_\_\_ Class of: '17 '18 '19 (Circle One) ID#: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_ Cell Phone #: \_\_\_\_\_

Organization Service was done with: \_\_\_\_\_

Description of Service: \_\_\_\_\_

\_\_\_\_\_

Was service done in affiliation with BASH? YES? NO? If YES, please explain:  
\_\_\_\_\_

**GREEN CORD COMMUNITY SERVICE HOURS**

**How to Document Hours:** Under the "Service Date" column, record each day that service was performed for the above organization in the format MM/DD/YY (EX: 10/16/16). For each day of work, list the number of service hours completed that day in the column "# of hours." You must use a different form for each organization you serve. *It is highly recommended that you keep a copy of all hour completed for your records.*

Service Date	# of hours served	Service Date	# of hours served

**SERVICE DIRECTOR/SPONSOR INFORMATION**

Name: \_\_\_\_\_ Daytime Phone #: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_ Other Phone #: \_\_\_\_\_

Signature: X \_\_\_\_\_ Date: \_\_\_\_\_

**By signing this document you verify that the information contained herein is complete and accurate**

Are you interested in posting service needs on a bulletin board at BASH? \_\_\_\_\_

Does your organization have other service needs? \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

Return this document to the Green Cord Community Service Program Box outside the Student Council Homeroom (Rm. 419). Do not hand the form to anyone, leave it on a desk, mail it, fax it, or put the form in a mailbox. If completed incorrectly, the Community Service Committee will reject and return the form.