



No. 810-AR-3
ADMINISTRATIVE REGULATION
APPROVED: October 23, 2018
REVISED: November 4, 2020

810-AR-3 - REQUEST FOR TRANSPORTATION CHANGE

Boyertown Area School District - Transportation Department
1131 Montgomery Avenue- Boyertown, PA 19512 – 610-369-7496 (FAX)
email - transportation@boyertownasd.org

Please return Form by mail, scanned to email, or fax - no photos please

(Complete a separate form for each child)

Allow four (4) business days for this Request to be processed

Student Name _____ Grade _____

Home Address _____

Regularly Assigned Bus _____ Assigned Bus Stop _____

Requested Bus _____ Requested Bus Stop _____

Reason for request: _____

Start Date Requested: _____

Requested for:

AM pick-up _____

AM Kindergarten mid-day drop-off _____

PM Kindergarten mid-day pick-up _____

PM drop-off _____

Signature of Parent/Guardian

Date

Name of Parent/Guardian (Printed)

Phone Number

Parent/Guardian Email:

Student ID

Office Use Only

School

Signature of Transportation Supervisor

Date

Principal's Approval (Related to Childcare/Shared Custody)

Date

See Administrative Regulation 810-AR-2 – Bus Schedules/Bus Stops for more information/Guidelines

Current BASD policy permits students to change bus stops or bus routes within policy and with the school principal's permission (when related to childcare/shared custody), upon prior written request of the parent/guardian. These deviations are limited to established stops and if seating is available. The Boyertown Area School District does not confirm arrangements or share information with daycare providers. It is the responsibility of the parent/guardian to make the necessary arrangements with the daycare provider you have selected.