



Mobile Device Agreement

Student Name _____

NOTE: For each device used/issued, a new Mobile Agreement must be completed and on file with the Information Technology Services department, including personally owned devices, before an account is set up/access granted.

The purpose of this agreement is to establish an authorized method for controlling and monitoring mobile computing and storage devices that contain and/or access Boyertown Area School District (BASD) district data network resources.

Persons affected by these guidelines shall include, but are not limited to, the BASD employees, consultants, vendors, contractors, students, and others who use mobile computing and storage devices that access BASD resources.

It is mandatory that users agree to read, comply, and accept the terms and conditions of the Acceptable Use of Internet, Computers and Network Resources (AUP), and its Administrative Regulation.

Mobile computing and storage devices include, but are not limited to; laptop computers, handheld wireless devices, slates, tablets, eReaders, smart phones, cell phones, and any other new or existing technology and devices.

Regardless of ownership, mobile devices must be authorized/enabled prior to connecting to BASD resources.

Lost/stolen devices must be reported to the teacher or School Resource Officer (SRO) immediately without delay.

Data security breaches must be reported to the department of Information Technology Services immediately.

The ITS department will monitor and enforce the AUP regarding the following:

- Applications (apps) installed on BASD owned devices are subject to review, and any apps deemed inappropriate may be removed.
- Internet filtering will be monitored and applied to all devices connected to the BASD network.
- When connecting to the internet while subject to BASD jurisdiction, students must only utilize the BASD filtered network.
- It is the student's responsibility to backup their own data and apps for their devices.
- Mobile device management software and the associated device policies, installed by BASD, may not be modified and/or removed by the user.
- BASD purchased apps downloaded to BASD owned devices are the property of BASD and shall not be transferred to personally owned devices under any circumstances.
- BASD owned mobile devices shall **NOT** be synchronized to personally owned computers or accounts under any circumstances.
- Devices assigned shall not be given/transferred/redeployed to another person **WITHOUT** prior authorization from the department of Information Technology Services.
- Any device, whether personally owned or not, that utilizes the BASD network is subject to search where reasonable suspicion exists that the device contains evidence of a crime or violation of BASD policy. Such devices may also be searched where there is a reasonable belief that they contain BASD software or BASD non-public data.
- Users also explicitly agree that the ITS department may examine any non-BASD device accessing the BASD network for troubleshooting purposes.
- Personal devices may connect **ONLY** to the BASD-Guest wireless network. Devices connected to any other network will be removed and will be prohibited from connecting to the district network. Such behavior will also be subject to disciplinary action.

Liability

- **Personally owned devices-** The BASD assumes no liability for personally owned devices and/or the data on such devices. If a device is lost, stolen, or found to be non-compliant, the data may be wiped/erased (all data, apps, and settings). Any lost or stolen device that has been enabled to access BASD data **MUST** be reported to the teacher or School Resource Officer (SRO) immediately without delay. Likewise, a data breach incident involving BASD data on any mobile device **MUST** also be reported to the department of Information Technology Services immediately without delay. In the event of BASD's engagement in legal action, a student who uses their personally owned device for work purposes, i.e., email, Internet use, etc., must agree to surrender their personally owned device for eDiscovery investigation if requested by BASD's solicitor. It is recommended that location services remain enabled to facilitate finding the location of the device if lost or stolen.
- **Corporate owned/employee used devices-** The BASD assumes no liability for apps installed on District owned devices and/or the data on such devices. If a device is lost, stolen, or found to be non-compliant, the data may be wiped/erased (all data, apps, and settings).
- **Lost or stolen devices-** The BASD assumes no liability for lost or stolen devices and/or the data on such devices. The BASD may request that the responsible party file a claim with their homeowners/renters insurance and will be responsible for any deductibles pursuant to the repair/replacement of such device. Lost or stolen devices **MUST** be reported to the teacher or School Resource Officer (SRO) immediately without delay.
- **Expectation of privacy-** As per the Acceptable Use of Internet, Computers and Network Resources (AUP), users shall have no expectation of privacy when using BASD resources.

- **Downloaded apps-** All BASD purchased apps will be downloaded with the assistance of a coordinator according to established procedures. Free apps may be downloaded by the user. No personally purchased apps shall be installed on corporate owned devices regardless of who purchased the app.
- **Inappropriate use** of mobile devices and technology resources is addressed in the Acceptable Use of Internet, Computers and Network Resources (AUP) and may differ in different settings subject to BASD jurisdiction. Use and manner of use during a scheduled class time is solely at the discretion of the classroom teacher.
- **Surrender of Devices-** A BASD representative may demand the surrender of any mobile device that representative reasonably believes the device was used at a non-permitted time or in a prohibited manner.

Educational use/student assigned devices

- The student agrees to abide by the Board policy and the Acceptable Use of Internet, Computers, and Network Resources. A signed Mobile Device Agreement must be on file with the department of Information Technology Services department before the student receives access to the BASD network or is assigned any technology-related device.
- The student agrees to participate in all class activities and assignments as directed by their teachers.
- Students and parents/guardians agree to be responsible for the proper care and protection of the device.
- The privilege of using the device may be revoked if the device becomes a disruption or there is evidence of misuse of the device. Another device may not be issued. If the device is revoked, an alternative solution will be provided to assist the student in completing assignments.
- Notify the teacher or School Resource Officer (SRO) immediately without delay if the device is lost, stolen, misused.
- If a district owned device is taken home, parents agree to monitor student use of the Internet and what is and is not acceptable use of the Internet.

Work product use

- The student agrees to abide by the Board policy and the Acceptable Use of Internet, Computers, and Network Resources. A signed Mobile Device Agreement must be on file with the ITS department before the student/other person receives access to the BASD network or is assigned any technology-related device.
- Student agrees to be responsible for the proper care and protection of the device.
- The student agrees to follow program plans for using such devices and complete all work products as assigned.

Disclaimer

BASD makes no warranties of any kind, either expressed or implied, that the functions of the mobile device, apps, or programs provided will be error-free or without defect; BASD will not be responsible for any damage users may suffer, including, but not limited to, loss of data or interruptions of service; the BASD is not responsible for the accuracy or quality of the information or data stored on the device; and the BASD will not be responsible for any financial obligations arising through the unauthorized use of the device or resource.

 By signing below, we understand and agree to the terms and conditions as listed above.

Parent Name (Print): _____

Student Name (Print): _____

SECTION 1 - Personal Device (BYOT)				
Parent Name Print		Student Name Print		Student ID#
Parent/Guardian Signature		Date / /	Student Signature	
Manufacturer (ie Dell, HP, etc)		Make/Model # of Device	Building	
Serial #		MAC Address		Home or Cell Phone #
Date		Signature		Grade

IT Services Representative (Print / Signature): _____

_____ Date