

**BASD Policy Review Committee Meeting Minutes**  
**Education Center**  
**March 22, 2016 – 7:00 p.m.**

In attendance:

**Board Members Present**

Rob Caso – Chair  
Donna Usavage  
Clay Breece  
Stephen Elsier  
John Landino  
David Lewis  
Paul Stengle  
Jill Dennin  
Christine Neiman

**Administration**

Dr. Richard Faidley  
Robert Scoboria

There were three members of the public in attendance

- I. The meeting was called to order by Mr. Caso at 7:08 p.m.
- II. The Pledge of Allegiance to the Flag was recited and a moment of silence was held.
- III. **Public Comment #1**
  - No public comment.
- IV. **Policy Committee Minutes**
  - The March 7, 2016 Policy Review Committee minutes were reviewed and approved. No changes were made to the minutes.
- V. Policies 200 – 252 were introduced by Administration and Board discussion took place including:
  - Administration will ensure HIPAA is referenced in polices related to medical/ health services
  - Policy #206 will be revised to remove a typographical error in the purpose section
  - Administration will ensure that appropriate staff, including our contracted bus service, receive necessary medical information relative to students
  - Administration will connect with local service organizations and veteran groups to share Policy #217
  - Principals will share provisions of Policy #223 with students and parents/guardians
  - Administration will review Policy #246 to determine if section on food allergies should remain as this also is a separate policy
  - Administration will add employee discipline language to Policy #247 with consultation from solicitor
  - Administration will update the student handbook and other procedural communications to reflect revised policies
- VI. The Committee recommended that all proposed policies #200 - #252 move forward for first reading on the April 12, 2016 Board Agenda.
- VII. The Committee recommended that the 22 policies proposed will appear on the May 10, 2016 Agenda to be rescinded.

**VIII.** Administration will recommend that Policies #5150 and #5151 be rescinded on the April 12, 2016 Agenda as approved Policies #103, #122 and #123 cover these areas.

**IX.** The Board reviewed proposed Policy #322 including the PSBA sample. Discussion took place including a draft policy created by Mr. Caso. The Committee directed Administration to work with Mr. Caso to prepare a draft for solicitor review and to add to the May 10, 2016 Policy Review Committee Agenda.

Administration will provide an update for the Board in an upcoming newsletter regarding the PSBA format and BASD website presentation when the complete installation of policies has been completed.

**X. Public Comment #2**

- Mrs. Linda Curry asked for a clarification of the use of bold type on the copies provided for the public
  - Administration responded that the bold type shows sections contained in current BASD policies and bold type is removed as policies proceed to Board approval.
- Mrs. Curry shared that she appreciated the conversation that took place at the meeting.
- Mrs. Curry requested that policy numbers for review and to be rescinded be listed on the Agenda.

**XI. Adjournment**

Meeting was adjourned by Mr. Caso at 9:38 p.m.