

**BOYERTOWN AREA SCHOOL DISTRICT
FINANCE COMMITTEE
JANUARY 29, 2013
MINUTES**

The meeting was called to order by Mrs. Hartford, Committee Chair, at 7:00 pm in the Education Center Board Room.

Member Attendance: Mrs. Hartford, Dr. Christman (7:15), Mr. Crossley, Mrs. Dierolf, Mr. Elsier, Mr. Nichols, Mrs. Semmens, Mrs. Usavage

Administration: Mr. Scoboria, Mr. Szablowski, Mr. Katch, Mr. Missimer, Mr. Grenewald

Public: 8

Everyone recited the Pledge of Allegiance to the Flag and observed a moment of silence

There was no public comment

The minutes from the 1/15 committee meeting were reviewed by the Committee.

Mr. Scoboria introduced the meeting by referring to the two previous Budget meetings where curriculum & instruction, technology, special education and personnel were discussed. Tonight the Committee will review the large budget items of transportation and building operations with the help of both the supervisors, Steve Missimer and Paul Grenewald, respectively reviewing their budgets and needs for 2013-2014.

Mr. Szablowski, Business Administrator, with the assistance of Steven Missimer, Transportation Supervisor, reviewed the transportation operations, procedures and budget with the Committee. The presentation, which is included with these minutes, highlighted the daily operations data, the new Transfinder bus software, the contracted bus services provided by Quigley Bus Service, and the District fleet of vans, one of which would be planned for replacement in 2013-2014. There were discussions about the capabilities of the software program and how it could be utilized to increase efficiencies in communicating to parents at the beginning of the school year, possibly replacing the current postcard system. Bus safety and accidents were also discussed as well as the length of certain bus routes within the District.

Mr. Szablowski reviewed the facilities & operations data and budget prior to Mr. Grenewald, Facilities Engineer, reviewing the recently completed summer building projects. Mr. Grenewald provided a justification for the addition of a new maintenance mechanic for the 2013-2014 fiscal year, stating that the HVAC position which was not filled four years ago needs to be filled to handle the increased demands of the District and to create a future replacement for staff members that are approaching retirement. Mr. Grenewald reviewed the updated Capital Projects list and highlighted and proposed the completion of several prioritized building needs. The building projects that were addressed at length were the Gilbertsville Elementary roof, several tractors at various buildings that need replacement, and several parking lot/playground resurfacing projects. The projects at the High School were removed from the schedule pending the renovation /addition project proposed to start at the end of 2013. There were several discussions about the projects, with suggestions for improvement in scheduling grass mowing operations through gang mowing. The funding of the Capital Projects fund, which is used to fund the summer projects was discussed as a future topic given the tight budgets currently facing the district this year and into the next 5 years.

The following Budget Meetings were announced:

2/5/13	Prelim Budget Review	Ed Center 6:30 p.m.
3/5/13	Finance Committee	Ed Center 6:30 p.m.
	Board Meeting	
2/12/13	Prelim Budget Adoption	Ed Center 7:00 p.m.

There was no public comment.

Mrs. Hartford adjourned the meeting at 8:22 pm.