

**BOYERTOWN AREA SCHOOL DISTRICT**  
**Boyertown, Pennsylvania**  
[www.boyertownasd.org](http://www.boyertownasd.org)

**Finance Committee Meeting**  
**May 26, 2015**  
**Meeting Minutes**

Mrs. Hartford, Finance Committee Chair, called the meeting to order at 6:00 pm in the Boyertown Elementary Library.

Members attending: Mr. Caso, Dr. Christman, Mrs. Dennin, Mr. Elsier, Mrs. Hartford, Ms. Neiman (6:05), Mr. Stengle, Mrs. Usavage participated by tele-conference.

Administration: Dr. Faidley, Mr. Scoboria, Mr. Szablowski

Members of the Public: 1

Everyone recited the Pledge of Allegiance to the Flag and observed a moment of silence

Mrs. Hartford explained the process of submitting questions on the provided form or online and that responses to the questions would be provided on the BASD website.

No public comment.

The minutes from the committee meeting of April 21, 2015 were moved and seconded. The minutes were adopted unanimously.

Mr. Szablowski reviewed the 2015-2016 Food Service Budget, which will appear on the School Board meeting agenda on June 2, 2015. Mr. Szablowski reviewed the cost saving measures implemented as cafeteria managers have been retiring. The District has been assigning cafeteria managers from other buildings to manage two buildings for additional compensation, and adding additional hours to the remaining staff and promoting one remaining worker to the position of lead for additional compensation. Overall the total compensation at each building has decreased as managers retire. Mr. Szablowski discussed the fact that all buildings in the District will be offering breakfast to the students, which has an impact on the budget. If the breakfast program is well received by the students, the programs will pay for themselves and possibly produce increased Federal funding. Wage increases are projected at 2% with major cost drivers of healthcare and pension expenses, similar to the General Fund budget. The Federal guidelines mandate that the healthy initiatives be implemented and allows for an increase in meal prices. The new pricing will be effective for the start of the school year. A copy of the food service budget document is included with these minutes.

Mr. Szablowski reviewed the final version of the 2015-2016 Budget, which is scheduled to be considered by the School Board at the June 2<sup>nd</sup> Board meeting. The revenue from State property tax relief has been certified, which is revenue neutral but shifts revenue dollars from local to State revenue. There has also been an increase in assessed property values which has increased local revenues and closed the projected deficit. The projected deficit has been reduced to \$1,454, 853, which equates to an average.58 mill increase in taxes or 2.49% increase. There was discussion about the development of the tax rates and the projected collection percentage used to determine the tax rate, and an explanation of current collection versus delinquent collection. There was a suggestion to present the budget on a consolidated fund basis. The various funds were discussed and the purpose for each of the funds were discussed. The various budget documents presented and discussed during the meeting are included with these minutes.

The Act 1 Property Tax Relief distribution from the State's gambling fund was discussed. The State has certified that the total amount of tax relief for the Boyertown Area School District residents is \$1,749,434.78. Based on information obtained from each County's respective Assessment Office, the total number of taxpayers eligible for a reduction in property taxes under the homestead exemption as of March 1, 2015 was 12,388 properties. The total amount per homestead equals \$141.36. This figure equals a reduction of assessment is Berks County of \$5,900 and \$5,925 in Montgomery County. The reduction is assessment times the proposed tax rates in each County equals the \$141.36 property tax relief amount. The acceptance of the Property Tax Relief amount and the approval of the methodology for the distribution of the funds will appear on the June 2 agenda. There were questions and discussion about the Act property tax relief.

There were no public comments.

Mrs. Hartford announced the following upcoming meetings:

May 26, 2015	Board of School Directors	Boyertown El. Multi-Purpose	7:00 p.m.
June 2, 2015	Board of School Directors	Junior High East, Auditorium	7:00 p.m.
	(Adoption of Final Budget)		
June 9, 2015	Facilities Committee	Education Center	6:00 p.m.
June 16, 2015	Board of School Directors	Education Center	7:00 p.m.

There being no further discussion, the meeting adjourned at 6:56 p.m.