

**Boyertown Area School District  
Boyertown, PA**

Personnel Committee Meeting Minutes  
April 28, 2015

1. The April 28, 2015 Personnel Committee Meeting was convened by Boyertown Area School Board Member and Personnel Committee Chair, Mrs. Donna Usavage, at 6:02 p.m. in the Library at New Hanover – Upper Frederick Elementary.

The following Board members and administrators were present:

Board Members: Dr. Ron Christman, Mrs. Jill Dennin, Mr. Steve Elsier, Mrs. Barbara Hartford (via phone), Mr. John Landino, Ms. Christine Neiman, Mr. Paul Stengle and Mrs. Donna Usavage.

Administrators: Dr. Richard Faidley, Mr. Stephen Katch and Mr. Dave Szablowski.

2. The Pledge of Allegiance and a moment of silence were observed.
3. There were no comments made during Public Comment Period # 1.
4. The committee accepted the February 24, 2015 minutes by a 4-0 vote. Voting in favor of the minutes were: Mrs. Jill Dennin, Mr. John Landino, Ms. Christine Neiman and Mrs. Donna Usavage.
5. There was no old business.
6. Mr. Katch proposed that the District purchase the 3M Cogent Livescan hardware and software which would allow the District to become a 3M Cogent fingerprinting location. This location would be utilized by our employees, volunteers and community members.

When our state legislature passed Act 153 of 2104, new clearances are now required every thirty-six months, not only for employees, but for volunteers as well. In our District alone, this mandate will require approximately 1,500 individuals to obtain new clearances by December 31, 2015.

The first year investment is \$4,995 which includes the Livescan system, hardware and software installation, support, training and a one year full warranty. The annual maintenance and support in subsequent years would be \$600 per year. We receive \$3 for every applicant who would utilize our location.

Administration requested direction to move forward with having the solicitor review the contract for it to be placed on the May 12, 2015 Board agenda for approval. Voting in favor of the purchase were: Dr. Ron Christman, Mrs. Jill Dennin, Mr. Steve Elsier,

Mrs. Barbara Hartford, Mr. John Landino and Mrs. Donna Usavage. Board members in opposition of the proposal as presented were: Ms. Christine Neiman and Mr. Paul Stengle.

7. Mr. Katch provided the committee with an update on the implementation of the new health plan design as described in the current collective bargaining agreement. The 2015-2016 school year will feature numerous changes in our health insurance offerings. Comprehensive plan A will no longer be offered and the district will offer three health insurance options for the first time.

Mr. Katch discussed the implementation timeline and employee contribution rates. A brief overview of the outlines of coverage were also provided.

8. Mr. Stengle asked a series of questions regarding benefit costs and contributions during board comments. Mr. Stengle also requested that the Board establishes priorities so that decision making could be compared to these priorities. Mrs. Usavage stated that these priorities will be established during the school district's strategic planning process.
9. Ms. Linda Curry asked two questions during Public Comment Period #2. Ms. Curry asked if there were any vendors available for use by the district besides 3M Cogent. She also asked that the committee verify the deductible amounts of the value plan.
10. Mrs. Usavage adjourned the meeting at approximately 6:55 p.m.