

Boyertown Area School District
Boyertown, PA

Personnel Committee Meeting Minutes
October 2, 2012

The October 2, 2012 Personnel Committee Meeting was convened by committee chair, Mr. Steve Elsier at 6:05 P.M. in the Board Room at the Education Center.

The following Board members and administrators were present:

Board Members: Dr. Ron Christman, Mr. Steve Elsier, Mrs. Gwen Semmens, and Mrs. Donna Usavage.

Administrators: Dr. Dion Betts, Mr. Rob Scoboria, Mr. Stephen Katch, Mr. David Szablowski and Dr. Johnna Weller.

2. The Pledge of Allegiance and a moment of silence were observed.
3. There were no public comments during Public Comment Period # 1.
4. The committee accepted the February 28, 2012 minutes by a 4-0 vote. Voting in favor of the minutes were: Dr. Ron Christman, Mr. Steve Elsier, Mrs. Gwen Semmens, and Mrs. Donna Usavage.
5. There was no old business.
6. Dr. Betts presented the Board of School Directors with a proposal for an Interim Central Office Administrator. Dr. Betts provided the Board with a proposed job description for the position along with a suggested start date of October 16. Dr. Betts asked the Board for approval of up to \$ 500 per day for the position. Dr. Betts stated that he was requesting the position to keep the focus on student learning.

The meeting was stopped at this point to address an audience member who was audio taping the meeting. The Board asked the audience member if they had obtained approval to tape the meeting from the Superintendent prior to the meeting per Board policy. The audience member stated no and ceased the taping of the meeting.

Several Board members had comments or questions regarding the proposal and job description. They are as follows:

- The job description should be more focused on five initiatives for example.
- The interim would need to know our programs for an efficient transition.
- Could the candidate work less than five days per week i.e. three to save money?
- Could we utilize a “Principal on Special Assignment” model or another District employee in a stretch assignment?

- Would we have to utilize a substitute principal if we used a current principal in a special assignment role?
- Utilize our internal people first before we search for external for candidates.
- What will be the duration of the assignment?
- Will the interim be an employee or contracted professional service?

Dr. Betts stated that administration will update the job description and provide further information in the weekly Board packet to be distributed on Friday, October 5.

The Board of School Directors gave approval to further develop the proposal for consideration at the Board of School Directors meeting on Tuesday, October 9.

7. During Board Member Comments, Mrs. Semmens announced that there would be an executive session regarding personnel following the Personnel Committee meeting.

8. There were no public comments during public comment period # 2.

9. Mr. Elsier adjourned the meeting.

The next Personnel Committee meeting is scheduled for October 23, 2012 at 5:30 p.m. in the Washington Elementary School Library.