

**Boyertown Area School District
Boyertown, PA**

Personnel Committee Meeting Minutes
November 19, 2012

1. The November 19, 2012 Personnel Committee Meeting was convened by Boyertown Area School District Personnel Chair, Mr. Steve Elsier, at 6:15 p.m. in Conference Room A at the Education Center.

The following Board members and administrators were present:

Board Members: Dr. Ron Christman, Mr. Crossley, Ms. Ruth Dierolf, Mr. Steve Elsier, Mrs. Barbara Hartford, Mrs. Gwen Semmens, and Mrs. Donna Usavage.

Administrators: Mr. Rob Scoboria and Mr. Stephen Katch.

2. The Pledge of Allegiance and a moment of silence were observed.

3. There were no public comments during Public Comment Period # 1.

4. The committee accepted the October 23, 2012 minutes by a 7-0 vote. Voting in favor of the minutes were: Dr. Ron Christman, Mr. Crossley, Ms. Ruth Dierolf, Mr. Steve Elsier, Mrs. Barbara Hartford, Mrs. Gwen Semmens, and Mrs. Donna Usavage.

5. There was no old business.

6. Mr. Scoboria outlined a new organizational chart for the committee. The organizational chart consisted of three central administration title changes along with a new Act 93 position titled Supervisor of Student Achievement and Data. The proposed organizational chart also eliminated one of the two assistant superintendent positions.

The Assistant to the Superintendent for Business Affairs would be changed to Business Administrator, the Assistant to the Superintendent for Human Resources would be changed to Human Resources Administrator and the Assistant to the Superintendent for Staff Development and Student Intervention would now be referred to as the Assistant to the Superintendent for Teaching and Learning.

The Supervisor of Student Achievement and Data would report to the Assistant to the Superintendent for Teaching and Learning.

Mr. Scoboria stressed the importance of having solid instructional leaders in the District as we progress with our many initiatives including professional development, curriculum, standards based testing and our new cyber and hybrid programs.

After much deliberation by the Board members, Mr. Scoboria was given direction to post the Supervisor of Student Achievement and Data position and to recommend the new organizational chart for formal board approval at the December 11 meeting of the Board of School Directors.

7. Mr. Katch asked for board direction to post the Senior High Band Director position. Mr. Katch explained the importance of posting this position in advance of the 2013-2014 school year so that the district would have ample time to secure the most qualified candidate. Mr. Katch received board direction to post the position.

8. The Board of School Directors reviewed proposals from four superintendent search firms. The proposals considered were from the Berks County Intermediate Unit, McPherson and Jacobson, Pennsylvania School Boards Association and the University of Pennsylvania. Mrs. Semmens reviewed the proposals for the group. After discussing the options, the Board recommended to proceed with the Pennsylvania School Boards Association. Administration was directed to add PSBA on the December Board Agenda for approval as the superintendent search firm.

9. There were no Board comments.

10. There were no public comments.

11. Mr. Elsier adjourned the meeting at approximately 8:47 p.m.

The next Personnel Committee meeting will be scheduled in the near future with an anticipated date of February 26, 2013.