

**BASD Policy Review Committee Meeting Minutes
Gilbertsville Elementary School - Library
November 12, 2013 – 5:30 p.m.**

In attendance:

Board Members Present

Donna Usavage - Chair
Ruth Dierolf
John Crossley
Gwen Semmens
Ron Christman
Barbara Hartford
Joe Nichols

Administration

Dr. Richard Faidley
Robert Scoboria
Steve Katch
Scott Major

There were three members of the public in attendance.

- I. The meeting was called to order by Mrs. Usavage at 5:03 p.m.
- II. **Public Comments #1**
 - Linda Curry spoke and expressed an interest in the committee reviewing Policy #1330 – Use of School Facilities and Equipment.
- III. **Policy Committee Minutes**
 - The September 10, 2013, Policy Review Committee minutes were reviewed and approved. No changes were made to the minutes.
- IV. **Policy #4300 Screening of Employees, Contractors, and Vendors For Exclusion from Participation in Federal Health Care Programs**
 - New proposed policy was reviewed
 - Discussion and review of proposed draft took place
 - Direction was given to administration to plan for first reading on December 10, 2013 Board Agenda
- V. **Policy #4108 Employee Computer Account Security**
 - Revisions were reviewed and discussed
 - Direction was given to administration to plan for first reading on December 10, 2013 Board Agenda
- VI. **Policy #4138 Use of School Time, Buildings, Facilities, and Services by School Employees**
 - Proposed revisions to current policy were reviewed and discussed
 - Discussion took place
 - Direction was given to administration to plan for first reading on December 10, 2013 Board Agenda

- VII. Policy #4143 Supplementary Contracts**
- Proposed revisions were reviewed and discussed
 - Portions of Policy #4143.3 will be combined with #4143
 - Mr. Scoboria will make further revisions and bring this policy back for further review at the January 14, 2014 Policy Review Committee meeting
- VIII. Policy #4143.3 Limitations on Extra Duty Positions**
- Recommendation to rescind was discussed
 - Committee direction was to place combined items in paragraphs 1 and 2 with Policy #4143
 - Mr. Scoboria will bring this policy back to the January 14, 2014 Policy Review Committee meeting for further review
- IX. Policy #4145 Tuition Reimbursement for Undergraduate Courses in Areas of Critical Teacher Shortage**
- Recommendation to rescind was reviewed and discussed
 - Motion to rescind will appear on the December 10, 2013 Board Agenda
- X. Policy #4142 Tax Sheltered Annuities**
- Committee discussed the removal of the word “professional” from top of policy as policy pertains to all BASD employees
 - Mr. Scoboria will review this suggestion and provide an update for the Board
- XI. Policy #4144.1 Regulations Governing the Continuation of Medical Insurance Programs**
- Committee discussed removal of the word “professional” as policy pertains to all employees
 - Language in final paragraph was questioned
 - Mr. Scoboria will review those areas and provide an update for the Board
- XII. Policy #4144.2 Continuation of Insurance Coverage Following Expiration of Sick Leave**
- Committee discussed removal of the word “professional” at top and similar language in first paragraph as policy pertains to all BASD employees
 - Mr. Scoboria will complete further review and provide an additional update for the Board
- XIII. Board Comments**
- Mrs. Usavage stated that Policy #1330 will be reviewed at the January 10, 2014 Policy Review Committee meeting
- XIV. Public Comment #2**
- There was no public comment
- XV. Adjournment**
- Mrs. Usavage adjourned the meeting at 6:25 p.m.