

**BASD Policy Review Committee Meeting Minutes**  
**Education Center**  
**August 7, 2018 – 6:30 p.m.**

In attendance:

**Board Members Present**

Donna Usavage – Chair  
Brandon Foose  
Stephen Elsier  
Ruth Dierolf  
Rod Boyer  
Christine Neiman

**Administration**

Marybeth Torchia  
David Krem

There was one member of the public in attendance.

- I. The meeting was called to order by Mrs. Usavage.
- II. The Pledge of Allegiance to the Flag was recited and a moment of silence was held.
- III. **Policy Committee Minutes**
  - The July 10, 2018 Policy Review Committee minutes were reviewed and approved. No changes were made to the minutes.
- IV. Discussion took place regarding policies:
  - Policy #918 - Title I Parent & Family Engagement  
Mrs. Torchia explained the changes and updates to the policy as recommended by PSBA. Direction was given to move the policy for first reading on the September 11, 2018 Board Meeting.
  - Policy #326 - Complaint Process  
Mrs. Torchia shared the recommendation of the district solicitor to keep the policy but to add language that states “in the event of a conflict with the Collective Bargaining Agreement that the Collective Bargaining Agreement would control and supersede this policy”. Recommendation was made to add the suggested language and move the policy for first reading on the September 11, 2018 Board Meeting.
- V. Mrs. Torchia reviewed legacy policies to be rescinded. Direction was given to rescind the following policies at the September 11, 2018 Board Meeting.
  - Policy #6145.41 - Extra Class Activities -Special Dramatic Musical Performances.  
Per solicitor, this policy is generally covered by current policies #122 and #230. Any further action required would be covered in Administrative Regulation.
  - Policy #6175 - Participation by students of Non-Public Schools - Covered by current policy 140.1.
  - Policy #9240 - Bylaws of Board-Duties of Officers, Members & Auxiliary Personnel Treasurer - Per district solicitor, this policy should be an administrative regulation, and

portions thereof are currently covered by policy 005.

Policies #9370 and #903.1 - Video/Audio Recording of Public Board Meetings - Per District solicitor, State Law allows the recording of public meetings. The district currently records all meetings and makes them publicly available, therefore policy is not needed. School Board president will add a statement to opening remarks related to recording a board meeting.

Policy #4300 - Personnel-Screening of Employees, Contractors and Vendors for Exclusions from Participation in Federal Health Care Programs - Per District solicitor, this policy is not necessary and can be rescinded.

Policy #3701- Business-Post Issuance Tax Compliance Procedures for Tax Exempt Bonds - Per district solicitor, policy follows public school code and should convert to a procedure.

Policy #2350 - Complaints on Matters Not Included in Collective Bargaining Agreement - Per district solicitor, this policy covered under new policy 326.

## VI. Future Policy Discussion

- Mrs. Torchia shared she has three possible policies related to safety/security that have been sent to the District solicitor for review. The following policies were developed by Mrs. Torchia based on other school districts' current policies and were not developed by PSBA:
  - Video Surveillance
  - School Police Officer
  - Use of Force
- Mrs. Torchia explained these policies would be reviewed at an upcoming Policy Review Committee Meeting. The Committee would need to discuss hiring additional security personnel and the possibility of arming a school police officer. Discussion would need to take place regarding a commitment by the Board to proceed with additional security personnel with or without money that may be received from the Safe Schools Grant. Mrs. Torchia shared that BASD is already insured for additional personnel, and that the arming of a school police officer would not increase the premium. She also shared the insurance company is favorable to arming a school police officer as opposed to a teacher.
- Discussion surrounding the need for an Ad-Hoc Safety Committee to discuss district needs to all things related to safety. It was decided to add this as an update item to Board Agendas if needed and to revisit the need for an Ad-Hoc Safety Committee later in the school year.
- Other future possible policies:
  - Transportation Policies. PSBA has suggested three new policies related to transportation. Mrs. Torchia has asked Mr. Missimer to review and they will be on an upcoming policy committee agenda for discussion.
  - Possible policy related to no campaigning on property. Upcoming discussion regarding whether this should be a policy or language addition to the current policy related to Board guidelines.
  - Possible policy regarding school board members and required clearances. Upcoming discussion needed regarding whether this should be a policy or

language addition to the current policy relating to board guidelines.

- Comment made regarding ACT 55 training for Board Members to be sure they move forward with that.

**VII.** No Policy Review Committee Meeting was established at this time.

**VIII. Public Comment**

There was no public comment

**IX. Adjournment**

Meeting was adjourned by Mrs. Usavage.