

BOYERTOWN AREA SCHOOL DISTRICT
Boyertown, Pennsylvania

www.boyertownasd.org
Board of School Directors
Education Center – Board Room

Agenda
September 12, 2017 – 6:30 p.m.

1. Call to Order and Roll Call
2. Pledge of Allegiance/Moment of Silence
3. Previous Executive Session

| <u>Date</u> | <u>Topic</u> | <u>Approximate Time</u> |
|-------------|--------------------------------------|-------------------------|
| 8/22/17 | Informational search firm interviews | 90 minutes |
| 8/29/17 | Informational search firm interviews | 90 minutes |
4. Public Comment Period No. 1 Announcement
(up to 30 minutes in duration unless otherwise indicated)
5. Approval of Minutes
 - Public Meetings – August 22, 2017
6. Secretary's Report
7. Solicitor's Report
8. Board President's Report
 - Board Meeting Schedule and Structure/Committee Structure
 - PSBA Leadership Voting
9. Superintendent's Report
 - Consent Agenda
 - Itemized Agenda
10. Old Business
11. Public Comment Period No. 2 Announcement
(up to 30 minutes in duration unless otherwise indicated)
12. Board Comments

13. Announcements:

Upcoming Meeting Dates

September 26, 2017

Board of School Directors, Boyertown Elementary –
All Purpose Room, 6:30 p.m.

October 10, 2017

Board of School Directors, Education Center –
Board Room, 6:30 p.m.

October 24, 2017

Board of School Directors, BASH – New Auditorium,
6:30 p.m.

14. Adjournment

DRAFT

BOYERTOWN AREA SCHOOL DISTRICT
Boyertown, Pennsylvania

SUPERINTENDENT'S REPORT
CONSENT AGENDA
September 12, 2017

To: Members of the School Board

Administration requests approval of the consent agenda as presented:

1. REQUEST TO APPROVE OVERNIGHT STUDENT TRIPS

INFORMATION:

- A. The purpose of this trip is for 40 4th Grade Earl Elementary students to travel to Camp Innabah in Pughtown, PA on September 27-29, 2017. Students will understand and describe photosynthesis, identify trees, leaf arrangement and structure, watercycle, Ph of both water and soil, pond food chains, astronomy, journal writing, appreciation of the need for conversation and protection of the environment.

Teacher in Charge: Barb Bigler, Pam Yasenchak, Kimm Sterner

Non-District Expenses

Registration..... \$110.00/ea
Total Non-District Expenses..... \$110.00/ea

- B. The purpose of this trip is for 9 BASH Student Council students to travel to York, PA on November 2 -4, 2017 to attend the PASC State Conference. Students will generate connections, explore leadership opportunities, attend workshops and gain presentation experience.

Teacher in Charge: Jeff Kusniez

Non-District Expenses

Registration..... \$1,100.00
Transportation..... \$280.00
Housing..... \$650.00
Meals..... \$200.00
Other Items/Substitutes..... \$220.00
Total Non-District Expenses..... \$2,450.00

- C. The purpose of this trip is for 2-4 BASH Student Council students to travel to Albany, NY on November 19 - 21, 2017 to attend the NY Student Council State Conference. Students will generate connections, explore leadership opportunities, attend workshops and gain presentation experience.

Teacher in Charge: Jeff Kusniez

Non-District Expenses

| | |
|----------------------------------|------------|
| Registration..... | \$600.00 |
| Transportation..... | \$250.00 |
| Housing..... | \$500.00 |
| Meals..... | \$100.00 |
| Other Items/Substitutes..... | \$110.00 |
| Total Non-District Expenses..... | \$1,560.00 |

- D. The purpose of this trip is for 2-3 Student Council students to travel to Bethany Beach, DE on April 20-22, 2018 to present and attend workshops, see motivational speakers, network with other students and advisors.
Teacher in Charge: Jeff Kusiniez

Non-District Expenses

| | |
|----------------------------------|----------|
| Registration..... | \$225.00 |
| Transportation..... | \$100.00 |
| Meals..... | \$60.00 |
| Total Non-District Expenses..... | \$385.00 |

2. RATIFICATION OF CAREER READINESS MINI-GRANT

INFORMATION:

The Boyertown Area School District has submitted a grant application for career education and preparation to the Berks County Intermediate Unit (BCIU), Pennsylvania Association of Intermediate Units, (PAIU) and the Pennsylvania Workforce and Development Team. The grant awards \$5,000 to schools across Pennsylvania at all grade levels to ensure that students have rich experiences in career education and preparation. This mini-grant is helping sustain a current project, start a new initiative, or scale our career readiness portfolio of work.

BOYERTOWN AREA SCHOOL DISTRICT
Boyertown, Pennsylvania

SUPERINTENDENT'S REPORT
ITEMIZED AGENDA
September 12, 2017

To: Members of the School Board

Administration respectfully submits the following information and recommendations:

1. TECHNOLOGY INFORMATION

INFORMATION:

Mr. Major will update the Board on District website/email information.

2. PAYS REVIEW

INFORMATION:

Information will be provided by Mrs. Cassidy, School Counseling Coordinator.

3. BASH CONSTRUCTION UPDATE

INFORMATION:

Representatives from D'Huy Engineering will provide an update on the Boyertown Area Senior High Construction Project

4. PERSONNEL

INFORMATION:

A. RETIREMENTS

Classified:

Earl L. Schlegel

| | |
|-----------------------|--|
| Position: | Custodian II (8.0 hrs. /day) |
| School: | Senior High |
| Retirement Increment: | \$2,582.50 (10.33 years of district service) |
| Effective: | November 30, 2017 |

B. RESIGNATIONS

Administration:

Robert L. Scoboria

| | |
|------------|--------------------------|
| Position: | Assistant Superintendent |
| School: | Education Center |
| Effective: | September 28, 2017 |

Professional:

Jennifer M Fry

| | |
|------------|--|
| Position: | .5 LTS - Library Science Teacher |
| School: | Pine Forge Elementary and Gilbertsville Elementary |
| Effective: | August 22, 2017 |

Classified:

Susan M. Baldwin

| | |
|------------|---|
| Position: | Playground/Cafeteria Paraprofessional (2.0 hrs. /day) |
| School: | Earl Elementary |
| | District Substitute Paraprofessional |
| Effective: | August 22, 2017 |

Gabriella Colligan

| | |
|------------|--|
| Position: | Instructional Paraprofessional (6.0 hrs. /day) |
| School: | Gilbertsville Elementary |
| Effective: | August 23, 2017 |

Christina M. Ferrara

| | |
|------------|---|
| Position: | 1:1 Learning Support Paraprofessional (6.5 hrs. /day) |
| School: | Middle School East |
| Effective: | August 21, 2017 |

Cristen L. McTamney

| | |
|------------|--|
| Position: | Playground/Recess Paraprofessional (2.0 hrs. /day) |
| School: | Gilbertsville Elementary |
| | District Substitute Paraprofessional |
| Effective: | August 18, 2017 |

C. APPOINTMENTS

Pending receipt of all employment requirements

Professional:

Kirstin J. Fedeli

Position: .5 Library Science Teacher
School: Pine Forge Elementary and Gilbertsville Elementary
Status: Long-term Substitute
Rate of Pay: \$216.44/day
Effective: August 28, 2017 to June 5, 2018

Grady B. Wise

Position: English and Language Arts Teacher
School: Senior High
Status: Professional Employee
Rate of Pay: \$69,279 (Master's plus 30, Step 1)
Effective: August 31, 2017

Classified:

Lori Gentile-Zeiler

Position: Staff Nurse (6.75 hrs. /day; 4 days/week)
School: Senior High
Rate of Pay: \$20.46/hr.
Effective: August 28, 2017

Taylor N. Hicks

Position: 1:1 Learning Support Paraprofessional (3.0 hrs. /day)
School: Earl Elementary
Rate of Pay: \$14.13/hr.
Effective: September 5, 2017

Kathya Holohan

Position: 1:1 Learning Support Paraprofessional (6.5 hrs. /day)
School: Middle School East
Rate of Pay: \$14.13/hr.
Effective: August 28, 2017

Brittney M. Jackson

Position: Instructional Paraprofessional (6.5 hrs. /day)
School: Middle School West
Rate of Pay: \$14.13/hr.
Effective: September 11, 2017

Jill A. Oakes

Position: Learning Support Paraprofessional (6.5 hrs. /day)
School: Middle School East
Rate of Pay: \$11.13/hr.
Effective: September 13, 2017

Jennifer L. Sedor

Position: Instructional Paraprofessional (6.0 hrs. /day)
School: Gilbertsville Elementary
Rate of Pay: \$14.13/hr.
Effective: August 31, 2017

- D. AV/TV PERSONNEL: 2017-18 SCHOOL YEAR (Included in Packet)
- E. CO-CURRICULAR ACTIVITIES: 2017-18 SCHOOL YEAR (Included in Packet)
- F. DEPARTMENT LEADERS & LEAD TEACHERS: 2017-18 SCHOOL YEAR (Included in Packet)
- G. SUBSTITUTES

Substitute Teacher - \$110.00/day – Effective August 23, 2017
Stefanie L. Kistler

Substitute Teacher - \$110.00/day – Effective August 28, 2017
Kirstin J. Fedeli

Substitute Teacher - \$110.00/day – Effective August 29, 2017
Erika A. Alena

Substitute Teacher - \$110.00/day – Effective August 31, 2017
Denise L. Detwiler

Substitute Teacher - \$110.00/day – Effective September 5, 2017
Kayla D. Loar

Substitute Paraprofessional - \$9.88/hr. – Effective September 8, 2017
Lauren E. Martin

Substitute Cafeteria Worker - \$9.10/hr. – Effective September 8, 2017
Lauren E. Martin

H. CHANGE OF STATUS

Administration:

Marybeth Torchia

| | | |
|--------------|-------|--|
| Position: | From: | Director of Special Education |
| School: | | District |
| | To: | Acting Assistant Superintendent |
| School: | | Education Center |
| Status: | | Administrator |
| Rate of Pay: | | \$122,084 (Current salary) plus \$69 per day stipend |
| Effective: | | September 29, 2017 |

Professional:

Michael Miltenberger

| | | |
|--------------|-------|--|
| Position: | From: | .6 Health and Physical Education Teacher |
| School: | | District Elementary Schools |
| | To: | .6 Health and Physical Education Teacher |
| School: | | District Elementary Schools |
| | | District Per Diem Substitute Teacher |
| Status: | | Professional Employee |
| Rate of Pay: | | \$37,190.40 (Bachelor's plus 15, Step 1) |
| | | \$110/day (Per Diem Substitute) |
| Effective: | | September 11, 2017 |

Kristi A. Schueler

| | | |
|--------------|-------|--|
| Position: | From: | Per Diem Substitute Teacher |
| School: | | District |
| | To: | Grade 3 Teacher |
| School: | | New Hanover-Upper Frederick Elementary |
| Status: | | Long-term Substitute |
| Rate of Pay: | | \$216.44/day |
| Effective: | | September 5, 2017 to January 22, 2018 |

Classified:

Karen L. Ambrogio

| | | |
|--------------|-------|---|
| Position: | From: | Staff Nurse (6.75 hrs. /day; 3 days/week) |
| | | Gilbertsville Elementary |
| | To: | Staff Nurse (6.75 hrs. /day; 4 days/week) |
| | | Gilbertsville Elementary |
| | | Substitute Nurse |
| Rate of Pay: | | \$22.56/hr. |
| Effective: | | August 28, 2017 |

Melissa B. Bieber

Position: From: Per Diem Substitute Teacher
District
To: Per Diem Substitute Teacher and Substitute
Paraprofessional
School: District
Rate of Pay: \$110/day – Per Diem Substitute
\$9.88/day – Paraprofessional Substitute
Effective: August 28, 2017

Kimberly D. Billetta

Position: From: 1:1 Learning Support Paraprofessional (6.5 hrs. /day)
New Hanover-Upper Frederick Elementary
To: Substitute Paraprofessional
School: District
Rate of Pay: \$9.88/day
Effective: August 28, 2017

Caleigh N. Bohner

Position: From: Wednesday Staff Nurse (6.75 hrs. /day)
Senior High
Substitute Staff Nurse
To: Staff Nurse (6.75 hrs. /day; 4 days/week)
Colebrookdale Elementary
Substitute Nurse
Rate of Pay: \$19.87/hr.
Effective: August 28, 2017

Jennifer M. Christman

Position: From: Staff Nurse (6.75 hrs. /day; 4 days/week)
Pine Forge Elementary
To: Staff Nurse (6.75 hrs. /day; 5 days/week)
Pine Forge Elementary and Boyertown Elementary
Rate of Pay: \$22.56/hr.
Effective: August 28, 2017

Carleen M. Golemboski

Position: From: Cafeteria/Recess Paraprofessional (2.0 hrs. /day)
Instructional Paraprofessional (3.5 hrs. /day)
Colebrookdale Elementary
To: Cafeteria/Recess Paraprofessional (2.5 hrs. /day)
Instructional Paraprofessional (0.75 hrs. /day)
Learning Support Paraprofessional (2.25 hrs. /day)
School: Colebrookdale Elementary
Rate of Pay: \$12.55/hr. – Cafeteria/Recess Paraprofessional
\$15.35/hr. – Instructional and Learning Support
Paraprofessional
Effective: August 28, 2017

Sherri L. Harrison

| | | |
|--------------|-------|---|
| Position: | From: | 1:1 Learning Support Paraprofessional (3.25 hrs. /day) Learning Support Paraprofessional (3.25 hrs. /day) Gilbertsville Elementary |
| | To: | Learning Support Paraprofessional (3.25 hrs. /day) Gilbertsville Elementary |
| School: | | |
| Rate of Pay: | | \$15.13/hr. |
| Effective: | | August 28, 2017 |

Ciara L. Kasaczun

| | | |
|--------------|-------|---|
| Position: | From: | Instructional Paraprofessional (6.5 hrs. /day) Middle School West |
| | To: | Per Diem Substitute Teacher and Substitute Paraprofessional |
| School: | | District |
| Rate of Pay: | | \$110/day – Per Diem Substitute \$9.88/day – Paraprofessional Substitute |
| Effective: | | August 28, 2017 |

Tracey L. Kochey

| | | |
|--------------|-------|--|
| Position: | From: | Staff Nurse (6.75 hrs. /day; 3 days/week) Boyertown Elementary District Substitute Nurse |
| | To: | Staff Nurse (6.75 hrs. /day; 4 days/week) Boyertown Elementary District Substitute Nurse |
| Rate of Pay: | | \$22.56/hr. |
| Effective: | | August 28, 2017 |

Erin N. Kovach

| | | |
|--------------|-------|---|
| Position: | From: | Guest Teacher and Substitute Nurse District |
| | To: | Staff Nurse (6.75 hrs. /day; 4 days/week) New Hanover-Upper Frederick Elementary |
| Rate of Pay: | | \$20.46/hr. |
| Effective: | | August 28, 2017 |

Ashley L. Lane

| | | |
|--------------|-------|--|
| Position: | From: | 1:1 Autistic Support Paraprofessional (6.5 hrs. /day) Washington Elementary |
| | To: | Substitute Paraprofessional |
| School: | | District |
| Rate of Pay: | | \$9.88/day |
| Effective: | | August 28, 2017 |

Heidi A. Moyer

Position: From: Staff Nurse (6.75 hrs. /day; 2 days/week)
Middle School West
To: Staff Nurse (6.75 hrs. /day; 3 days/week)
Middle School West
District Substitute Nurse
Rate of Pay: \$21.28/hr.
Effective: August 28, 2017

Joan L. Spence

Position: From: Instructional Paraprofessional (6.0 hrs. /day)
Learning Support Paraprofessional (0.5 hr. /day)
Boyertown Elementary
To: Instructional Paraprofessional (6.5 hrs. /day)
Boyertown Elementary
School: Boyertown Elementary
Rate of Pay: \$16.11/day
Effective: August 28, 2017

Jennifer A. Schankweiler

Position: From: Cafeteria/Playground Paraprofessional (3.5 hrs. /day)
Learning Support Paraprofessional (3.0 hrs. /day)
Earl Elementary
To: Cafeteria/Playground Paraprofessional (2.5 hrs. /day)
Learning Support Paraprofessional (4.0 hrs. /day)
Earl Elementary
School: Earl Elementary
Rate of Pay: \$13.51/hr. – Cafeteria/Playground Paraprofessional
\$16.64/hr. – Learning Support Paraprofessional
Effective: August 28, 2017

Janet C. Trievel

Position: From: 1:1 Learning Support Paraprofessional (3.0 hrs. /day)
Pine Forge Elementary
To: 1:1 Learning Paraprofessional (6.5 hrs. /day)
Pine Forge Elementary
School: Pine Forge Elementary
Rate of Pay: \$15.38/day
Effective: August 28, 2017

Erin H. Wood

Position: From: Cafeteria/Recess Paraprofessional (3.0 hrs. /day)
Washington Elementary
To: Cafeteria/Recess Paraprofessional (3.0 hrs. /day)
Washington Elementary
School: Washington Elementary
District Substitute Paraprofessional
Rate of Pay: \$11.55/day – Cafeteria/Recess Paraprofessional
\$9.88/hr. – Substitute Paraprofessional
Effective: September 11, 2017

I. LEAVE

Professional:

Quinn L. Kaufmann

| | |
|------------|---|
| Position: | Grade 3 Teacher |
| School: | Boyertown Elementary |
| Effective: | Request for an Educational Sabbatical Leave of Absence beginning January 19, 2018 and ending approximately June 5, 2018 |

Classified:

Kenneth F. Kirlin

| | |
|------------|---|
| Position: | Custodian |
| School: | Washington Elementary |
| Effective: | Family Medical Leave of Absence beginning approximately November 3, 2017 and ending approximately January 5, 2018 |

J. APPOINTMENT OF MENTOR TEACHERS FOR THE STAFF INDUCTION PROGRAM (Included in Packet)

Our staff induction program requires the assignment of mentors for long-term substitutes, temporary professional employees, and professional employees who are new to the District. Other professional employees may be considered for induction pending a request by building principals and review by central office administration.

The inductees and mentors have been assigned by the District Administration in cooperation with the building principals. Mentors will be approved at a rate not to exceed \$650.00.

RECOMMENDATION:

That the Board of School Directors approves/ratifies personnel items as presented.

5. TEMPORARY PROFESSIONAL EMPLOYEES ATTAINING TENURE INFORMATION

As required by the Public School Code, Section 1108, the Superintendent has certified to the Board Secretary that the work of the Temporary Professional Employees named below is satisfactory since they have now completed their probationary period. The Code requires the Secretary to note that they have attained Professional Employee status in the Board records. This action is ministerial. The power of rating Temporary Professional employees and certifying them for tenure is reserved to the Superintendent; no Board action is involved.

The Board Secretary will place in the minutes the following names of those people who have attained the status of Professional Employee of the district.

| | |
|-------------------------|--|
| April M. Baylor | Middle School West |
| Birgit P. Clager | Senior High |
| Brian E. Druzba | Washington Elementary |
| Amy R. Hager | Washington Elementary |
| John R. Hazel | Middle School West |
| Julia M. Krug | Boyertown Elementary |
| Courtney D. Lenko | New Hanover-Upper Frederick Elementary |
| Mark J. Magro | Middle School West |
| Kerri M. Palmer | Middle School West |
| Alison M. Pearson | Senior High |
| Abigail R. Rutt | Middle School West |
| Lauren M. Witts-Falcone | Senior High |

Respectfully submitted,

David P. Krem, Acting Superintendent