

# Earl Elementary School Boyertown Area School District

**Mrs. Rachel Franco, Principal**

**Back-to-School 2019**



## August Calendar of Events

- 13 – Board of School Directors Meeting @ Education Center, 7:00 p.m.
- 19 – Kindergarten Orientation AM Session, 8:30-10 a.m. (doors open @ 8:20 a.m.)  
Kindergarten Orientation PM Session, 10:30 a.m.-12 noon (doors open @10:20 a.m.)
- 22 – New Student Tours, 1 & 2 p.m.
- 26 - **First Student Day**
- 27 – Back-to-School Night Grade 1, 6-6:45 p.m.  
Back-to-School Night Grade 2, 6:30-7:15 p.m.  
Back-to-School Night Grade 3, 7-7:45 p.m.  
Board of School Directors Meeting @ Education Center, 7:00 p.m.
- 28 – Back to Orchestra Night, Colebrookdale Elementary School, 6:00 p.m.
- 29 - Back to School Night Grade 4, 6-6:45 p.m.  
Back-to-School Night Grade 5, 7-7:45 p.m.  
Back to Orchestra Night, Gilbertsville Elementary School, 6:00 p.m.
- 30 - **Holiday / No School** / Office open 7 a.m.-3:30 p.m. (closed 12-12:30 for lunch)

## September Calendar of Events

- 2 - **Holiday / No School / Office Closed**
- 3 – Education, Technology & Student Services Meeting @ Education Center, 7:00 p.m.
- 9 – Science Explorers Assembly (grades K-4, during school hours)  
PTO Meeting, 6 p.m.
- 10 – Finance, Facilities & Operations Committee Meeting @ Education Center, 7:00 p.m.
- 17 – Constitution Day  
Human Resources, Policy & Parent Community/Intergovernmental Committee Meeting  
@ Education Center, 7:00 p.m.
- 20 – Gold Out for Pediatric Cancer  
PTO Family Bingo Night
- 23 - Picture Day
- 24 – Board of School Directors Meeting @ New Hanover Elementary, 7:00 p.m.
- 25 – Student Mass Health Screenings  
**Early Dismissal, 12:30 p.m.** (AM Kindergarten Session 8:30-10:30 a.m., PM Kindergarten Session 10:30 a.m.-12:30 p.m.)



## **Principals' Note**

Dear Earl Elementary Families,

Welcome to the 2019-20 school year! Whether you are returning to Earl Elementary from your summer break or you are new to our area and school, we are pleased to welcome you to the new school year! The custodians and secretary have worked hard over the summer to make the building look great and get everything in order for our students and staff members. Teachers have been busy making preparations over the past several weeks, and we are thrilled and excited to kick off another great school year.

It is an honor to partner with you and the fantastic Earl staff to help all of our students grow and excel. The following new professional staff members have joined our team:

- Mrs. Jenna Beauregard, Grades 4-5 Learning Support Teacher
- Mr. Brian Beauregard, PE Teacher
- Miss Taylor Hicks, 1/2 day Intervention Teacher

The following new classified staff members have also joined our team:

- Mrs. Erin Laudenslager, Secretary
- Mrs. Nita Kusniez, Library Secretary
- Mrs. Jennifer Hess, 1:1 Paraprofessional

There have been exciting renovations at Earl over the summer! In four of our classrooms, the carpet has been removed and replaced with new tile. Additional updated technology has been installed as well.

Our Earl PTO, a very dedicated group of parents, has already met this summer to begin planning many important events for our school community. Partnering together, the staff and PTO will continue many of the great traditions that Earl has enjoyed in the past such as the Basket Party, Family Nights, Craft Night, Book Exchange, and a Skating Party. They have generously funded the purchase of new whiteboard film to cover chalkboards, flexible seating, the installation and materials needed for new technology, supplies for the Makerspace room, new Hawk folders, as well as numerous supplies for classroom teachers. They really work hard to make our school great!

It's going to be a fantastic year! Stay tuned to future newsletters to learn all about the monthly activities planned to engage our students, parents, and staff as a community of learners. I look forward to meeting and talking with you at the various Back-to-School Nights in August and at events throughout the year!

Rachel Franco, Principal

## **BASD ATTENDANCE POLICY**

If your son or daughter is going to be out of school, there are two preferred options to notify us. THESE PREFERRED OPTIONS DO NOT REQUIRE A PHONE CALL TO THE ATTENDANCE LINE!

1. Parents/guardians may send an email to [attendanceEES@boyertownasd.org](mailto:attendanceEES@boyertownasd.org) from the email address of the parent/guardian on file with the school.
2. Parents/guardians may use the district website [www.boyertownasd.org](http://www.boyertownasd.org).

Click on the "Parents/Community" tab  
Click on "Forms"  
Click on "Attendance-Absence Excuses"  
Scroll down to choose "Earl Elementary School"  
Complete the form then click on "submit"

You may still call the attendance line; however, you MUST send in a handwritten note or excuse blank within three (3) days of the return to school or the absence will be coded as unlawful.

Also remember, Educational Trip Forms CANNOT be completed after the trip. They MUST be completed and submitted at least two (2) school days BEFORE the trip.

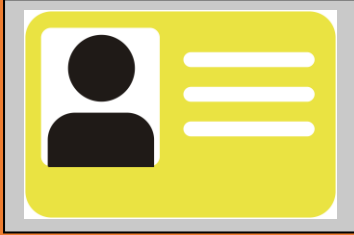
## **AM DROP-OFF & PM DISMISSAL TRAFFIC PROCEDURES**



***AM Drop-Off and PM Dismissal traffic through the upper parking lot will be restricted to one lane only.*** When two lanes have been created unsafe and hazardous conditions have existed. Children being dropped off in the far lane had to maneuver through another lane of traffic. A few 'near misses' have taken place if a student did not look carefully to make sure the other lane of traffic was not moving. A 'One Lane' reminder is painted in the parking lot, and a staff member will be stationed near the parking lot to help monitor student safety. The AM drop-off time utilizing this lane is for a very short time (approximately 10 minutes from 8:25-8:35 a.m.) After all buses have dropped off students the circle is available for drop-off at the front entrance until 8:45 a.m. which is the beginning time of the academic day. Anyone dropping off after 8:45 a.m. must sign-in their child in the school lobby. The EES staff member on duty can direct parents to the front circle after all buses have dropped off.

Parents and designated adults picking up students will be called first for PM Dismissal. School district vans and St. Joseph's Child Care will be called second. All buses will be called last. Parents must park vehicles in spaces and sign out students at the front door. Parents should not leave a vehicle parked in the traffic lane when signing out students. This blocks the traffic lane for all vehicles. Thank you for your cooperation as we work together to make drop-off and dismissal procedures safer for our students and parents.

### **BRING YOUR ID PLEASE!**



Just a reminder that when you are entering the school; whether you're visiting or picking up your child, photo identification is needed. The Parent Pick-Up Permission form must be completed and returned to the office if you're planning to designate individuals to pick up your child at any time during the year. **If you are planning on using Permanent Pick up for you child, please make sure you fill out the Permanent Parent Pick Up Card and return it to the office as soon as possible.** Thank you for your cooperation. The safety and security of your children is our highest priority.

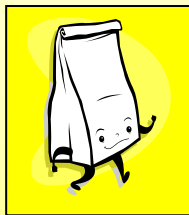
### **BIRTHDAY CELEBRATION TREATS**



The Earl School Community looks forward every year to helping your child celebrate his/her birthday. We want to be sure that the celebration is fun and safe for all our students. To ensure that our students with food allergies are kept safe, we are asking parents of students with allergies to provide his/her teacher with non-perishable snacks to enjoy during classroom birthday celebrations.

Also, moving forward, please provide only enough birthday treats for your child's homeroom. The birthday boy or girl is no longer permitted to pass out treats to other students and staff members for safety purposes.

### **CAFETERIA MENU'S**



The breakfast and lunch menus are available on the Boyertown Area School District web site, [www.boyertownasd.org](http://www.boyertownasd.org). Select Earl Elementary School, then click on Cafeteria Menus in the Quick Link area on the right.

### **2019-2020 DISTRICT CALENDAR**

You can access the calendar on the school district web site home page, [www.boyertownasd.org](http://www.boyertownasd.org).

## CONSTITUTION DAY

We will be acknowledging U.S. Constitution Day on September 17, 2019. As we also remember the 18<sup>th</sup> anniversary of those that lost their lives during the events of September 11, 2001 it is a good opportunity to reflect about the wonderful freedoms we enjoy as Americans!



***The U.S. Constitution is the supreme law of the land. It is a set of basic laws organizing, granting and limiting the powers of our government. It is something that we all share.***

### **Basic Facts:**

- ***It was created in Philadelphia, Pennsylvania...***
- ***during the summer of 1787...***
- ***in secret...***
- ***in 87 days.***
- ***It has 39 signers (some famous local signers are Benjamin Franklin and Thomas Mifflin, from the area that is now Shillington, PA a.k.a. Governor Mifflin-the first governor of Pennsylvania) ...***
- ***and is made up of a preamble (beginning with the famous words- We The People), seven articles, and 27 amendments added later.***

Each grade level will be observing this special day with a variety of activities.

## FAMILY TRIPS

If you are planning a family trip that will infringe on school attendance, (**even for one school day**) please request an **Educational Trip Form in advance**. Complete the form and return to school for approval from the principal. Permission for non-school trip requests must be submitted at least 2 days prior to any trip taken for it to be counted as an excused absence. We request that families take trips on days school is not in session in order to avoid interrupting a student's educational program. Please review the student handbook for more information. Thank you for your cooperation!

## LIBRARY CITIZENSHIP



Checking out books from the library is an exciting experience and important responsibility for children. Please review these book care rules with your child.

- Keep library books away from food and drink.
- Always handle books with clean hands.
- Never mark or write in books.
- Keep books away from pets and young children.
- Keep library books in a special place at home.
- Always return books on time.

### **MEDICAL APPOINTMENTS**

If your child must be taken out of school during the school day for a doctor or dental appointment, we ask that you send a note to your child's teacher so he/she can prepare for the student's early dismissal. A clipboard is located inside the first set of entry doors to be used by the parent or designated adult who is signing your child out from school. Students will not be sent outside to wait at any time for someone to pick them up.



### **PARKING**



Parking is available along the side of the school building or on the lower parking lot. We request that parents refrain from parking in the circle in front of the building due to buses coming and going throughout the day.

### **RAPTOR SYSTEM REMINDER**

All Boyertown Area Schools use the Raptor Identification System for school visitors and volunteers. This system is located in each school office. All school visitors/volunteers are required to provide a driver's license or other government-issued identification card prior to admission into student areas. School staff will swipe the card to issue a temporary ID badge to wear during a visit or volunteer activity. The Raptor Systems will identify an individual who is a registered sex offender. If you have provided your identification for scanning in the past you will not need to provide the identification each time you are requesting entry to student areas, the Raptor System will automatically scan each time an ID badge is issued. Additional information on the Raptor System can be found on our District website at <http://www.boyertownasd.org/domain/1179>. We thank all parents, guardians and visitors for your cooperation as we are committed to providing a safe school environment for all students, staff and community members.

## RETURNING FORMS

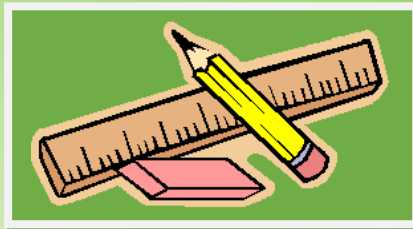


During the first week of school several papers will be sent home with your child for you to complete. We appreciate your assistance in completing and returning them to school promptly.

## SCHOOL SECURITY

Earl Elementary School utilizes a camera and buzz-in security system. All visitors are required to state their name and purpose for their visit prior to obtaining entry to the building. **All visitors are to report to the school office immediately upon entering the building.** Deliveries of any type are to be made to the office only (not directly to the classroom). A badge (visitor, volunteer, etc.) must be secured in the office before you are allowed in student areas. Parents are expected to meet their children for appointments or at dismissal at the office or other designated areas and not at the classroom.

## TESTING INFORMATION



Please mark your calendars with the following:

**PSSA** (Pennsylvania System of School Assessment) ELA and Math will be given to students in grades 3, 4, and 5 during the weeks of April 20 - May 8, 2020. **PSSA** Science will be given to students in grade 4 during the weeks of April 20 - May 8, 2020. **Parents should make sure appointments are NOT scheduled during these time periods. Students will NOT be excused for “educational trips” during these testing periods.**

## TRANSPORTATION INFORMATION

Occasionally a bus may be late picking your child up or dropping them off. If you have any concerns, please call the transportation office (610) 473-3473. The school buses have radios and the bus drivers can be contacted directly from the transportation office. ***ATTENTION: Please send a note to school when your child will be picked-up from school. If we have not received a written note, your child will be sent on their regular bus and will be dropped off at their regular stop.***



## VOLUNTARY STUDENT ACCIDENT INSURANCE

Voluntary student accident insurance is available for purchase. Information will be sent home electronically. If you are interested in purchasing the insurance, please go to [www.BollingerSchools.com](http://www.BollingerSchools.com) or call them at 800-526-1379 for specific coverage information. Please contact the school office if you'd like a hard copy of the letter sent home with your child.

## VOLUNTEER CLEARANCE POLICY

Procedures have been established for volunteering in the Boyertown Area School District schools. Please visit the BASD website at <http://www.boyertownasd.org/domain/1253> for more information.

