



# Gilbertsville Elementary

36 Congo Road, Gilbertsville, PA 19525  
610-369-7485 (Main)  
AttendanceGES@bovertownasd.org (Attendance Email)  
[www.bovertownasd.org](http://www.bovertownasd.org)

## **REMINDER: UPDATED ATTENDANCE POLICY**

***(as per the federal government's Every Student Succeeds Act)***

1. Parents/guardians may send an email to [attendanceGES@bovertownasd.org](mailto:attendanceGES@bovertownasd.org) from the email address of the parent/guardian on file with the district by 9:00am on any day that their child will be absent or tardy. This form of communication will not need a phone call or follow-up hand written note.
2. Parents/guardians may use the district website/app and fill out the absence note by 9:00am on any day that their child will be absent or tardy. This form of communication will not need a phone call or follow-up hand written note.
3. Parents/guardians may call the attendance line at 610-369-7518 by 9:00am on any day that their child will be absent or tardy. However, absences must now also be followed up with a handwritten parent note or doctor's note within three days of the student's return to school. Failure to submit the appropriate note within three days will result in the absence being coded as unlawful, and this coding cannot be reversed even if a note is handed in after the three day window. Once a student has received three unlawful absences, a truancy elimination plan may be enacted. This plan could lead to a citation from the District Magistrate.

## **May Happenings**

- May 1-2** – PSSA Science – Gr 4
- May 2** - Jr/Sr Band Concert  
7:00 pm
- May 3** - Early Dismissal, 12:30pm
- May 6** – HSA Meeting/Volunteer Appreciation, 7:00 pm
- May 7** - Jr/Sr Orchestra Concert  
7:00 pm
- May 9** - Preschool Story Hour  
11:00 am
- May 14** – 5<sup>th</sup> Grade Field Trip
- May 16** – Art Show/Book Fair, 4:30pm  
Grade 4/5 Spring  
Choral Concert, 6:30 pm
- May 21** – 2<sup>nd</sup> Grade Field Trip
- May 23** - Preschool Story Hour  
11:00 am  
Last Day of Bowling  
4<sup>th</sup> Grade Field Trip
- May 24** – 5<sup>th</sup> Grade Awards Program
- May 27** - Memorial Day-NO SCHOOL
- May 29** – 1<sup>st</sup> Grade Field Trip
- May 30** – 3<sup>rd</sup> Grade Field Trip
- May 31** – Fun Fair

**STUDENT LEADERSHIP:** May 20-24 will be the Alex's Lemonade Stand/Rita's Water Ice Fundraiser. Bring your coins in to support the fight against cancer.

**VOLUNTEER RECOGNITION:** The staff and students of GES would like to show our sincere appreciation for the wonderful support we received from so many volunteers. If you have served as a volunteer in our school this year, please come to a celebration in your honor at the HSA meeting on Monday, May 6, at 7:00 pm in the library.

**4<sup>th</sup> & 5<sup>th</sup> GRADE MUSIC PROGRAM:** It's Fine Arts Night at G.E.S.! **The GES Spring Choral Concert, Art Show, and Book Fair will be held on Thursday, May 16!** Doors open for the art show and book fair at 4:30 pm. The 5<sup>th</sup> Grade General Choir will perform from 6:30 to 6:50 p.m. The Select Ensemble will perform from 7:05-7:25 p.m. and the 4<sup>th</sup> Grade General Choir will perform from 7:40-8:00 p.m. **Please note that the 4<sup>th</sup> and 5<sup>th</sup> grade choirs have flip-flopped times from the December performance.** We will need to include the use of our rear playground for parking. 5<sup>th</sup> grade students should arrive by 6:20 p.m. and follow the signs in the hallway to report to a room near the gym. 5<sup>th</sup> grade families who are not in Ensemble may stay to watch the Ensemble perform, but will need to exit the gym immediately following to make room for our 4<sup>th</sup> grade audience. 4<sup>th</sup> graders who are in Ensemble should arrive at 6:50 p.m. 4<sup>th</sup> grade families who are not in Ensemble should arrive at 7:25 p.m. OR you can arrive at 6:55 p.m. to watch the Ensemble perform before the 4<sup>th</sup> Grade Choir.

For our performances, please wear black or blue pants or jeans and our black GES T-shirt that was given to students this year by our HSA. Clean sneakers, sandals or dress shoes are okay to wear but no flip-flops. We will also be performing during the school day on May 16 at 2:00 p.m. Be sure that your child wears their chorus outfit to school that day. **Please plan on attending the evening performance, where possible, due to limited parking during the school day.** I look forward to seeing you all!

**CLASSROOM SUPPLIES:** Grade level classroom supply lists for the 2018/2019 school year will be posted on the GES website by July 1. Check out the lists to see what back-to-school supplies your child will need for the upcoming school year.

**SUMMER DRESS CODE:** Please refer to the dress code in the Elementary Handbook, specifically:

### **Tops**

1. Tops may not be "low cut" or exposing. Bare shoulders, midriffs, and backs are not permitted.
2. The following may be unacceptable school attire:
  - a. Tank tops/muscle shirts
  - b. Spaghetti strap/halter/mesh tops
  - c. See-through blouses or shirts
  - d. Tube tops/crop tops

e. Any straps less than 2 inches

### **Bottoms**

1. All shorts, skirts, skorts and slits in skirts must touch the bottom of the fingertips with arms fully extended

### **Footwear**

Any shoe that poses a safety hazard is not permitted

**MOVING OUT?** If you are planning to move out of our school attendance area for the next school year, please notify the school office at this time. This information will be most important as we make preparations for next school year. Also, if you or anyone you know are planning to enroll a new student in any grade for the 2019-2020 school year, please contact the GES office at 610-369-7485.

**IMPORTANT TO BE ON TIME** -- School begins promptly at 8:45 a.m. Students arriving after 8:45 are considered tardy and need to be signed in to school by an adult in the office. Students are expected to be in their classrooms at the starting time. Getting to school on time is the responsibility of parents and students. Likewise, unless students have an appointment, they should remain at school through our scheduled dismissal time of 3:25pm. Thank you for your cooperation.

**EDUCATIONAL TRIP FORMS** -- When filling out a request for an Educational Trip Form, please complete all information on the form including date, nature and location/destination of trip, and the educational benefits to be derived from the absence. Trip forms not fully completed will be returned for further information, which delays the approval process. Without an approved Educational Trip Form on file for your child's absence, your child will be marked Unlawful for any absence that was not a medical reason. Trip forms are now available on the GES website.

## *More Important News from the Nurse...*

### ***Medications at School/Field Trips***

- With the arrival of the spring allergy season and classroom field-trips, the health room would like to remind parents to refer to the BASD medication policy if your child needs to take medications at school or on a field trip. **All prescribed, over-the-counter medications, and/or substances used for medicinal purposes require parents to submit a completed medication authorization form which includes written authorization from a doctor and written parent permission.** Medication authorization forms can be downloaded from the BASD website at <http://www.boyertownasd.org> under Departments, Student Services, Health.
- Parents attending field trips for **medical reasons** must also have completed the two free clearances that are able to be done on line. <http://www.boyertownasd.org>

[Under Parent/forms/Criminal history and Child abuse history. You do not need to complete the FBI fingerprinting if you are going only for medical reasons.](#)

## 2018 - 2019 School Health Services Report

- The health room's annual School Health Services report is due to the PA Department of Health on June 1 therefore all mandated physical and dental forms for the **2018-19 school year** *must* be submitted to the health room no later than May 31, 2019.

### PA Mandated Dental and Physical Exams for 2019- 2020 School Year (next Year)

- The PA School Health Act #535 requires dental exams for all students entering Kindergarten, 3rd and 7th grades, and physical exams for students entering kindergarten and 6th grade. For students entering these grades in September 2018, physical or dental exams that are completed *on or after July 1, 2018* are acceptable. Physical and dental forms for the 2019-20 school year were mailed to our current 2<sup>nd</sup>, 5<sup>th</sup>, and 6<sup>th</sup> grade parents with their child's screening notification letters. Please contact the health room if you need a form for an upcoming appointment or download a form from the BASD website @ <http://www.boyertownasd.org> under Departments - Student Services – Health link. Completed physical and dental forms can be submitted to the health room before June 7<sup>th</sup> or at the beginning of the 2019-20 school year. **The health room is closed for the summer so if you submit a completed form over the summer, please retain a copy for your records.**

### Children ATTENDING K-12th grade in 2019 - 2020 need to show proof of the following vaccines:

- **4 doses** of tetanus, diphtheria and acellular pertussis\* (1 dose on or **after the 4<sup>th</sup> birthday**) #1 \_\_\_\_\_, #2 \_\_\_\_\_, #3 \_\_\_\_\_, #4 \_\_\_\_\_.
  - **4 doses** of polio (4<sup>th</sup> dose on or **after the 4<sup>th</sup> birthday** and at least 6 months after previous dose given)\*\* #1 \_\_\_\_\_, #2 \_\_\_\_\_, #3 \_\_\_\_\_, #4 \_\_\_\_\_.
  - 2 doses of measles, mumps, rubella\*\*\* #1 \_\_\_\_\_, #2 \_\_\_\_\_.
  - 3 doses of hepatitis B #1 \_\_\_\_\_, #2 \_\_\_\_\_, #3 \_\_\_\_\_.
  - 2 doses of varicella (chickenpox) or evidence of immunity #1 \_\_\_\_\_, #2 \_\_\_\_\_.
- \*Usually given as DTP or DTaP or if medically advisable, DT or Td*  
*\*\* A fourth dose is not necessary if the third dose was administered at age 4 years or older and at least 6 months after the previous dose*
- \*\*\*Usually given as MMR
  - **Notices will be mailed to parents/guardians before the end of the school year if immunization documents currently on file at school for their child do not have a record of these vaccines.**

### Children ATTENDING 7th grade in 2018 - 2019 need to show proof of the following vaccines:

- 1 dose of Tdap (tetanus, diphtheria, acellular pertussis) if 5 years has elapsed since last immunization containing tetanus & diphtheria.
- 1 dose of meningococcal conjugate vaccine (MCV)
- **Notices will be mailed to parents/guardians before the end of the school year if immunization documents currently on file at school for their child do not have a record of these vaccines.**

*Children ATTENDING 12<sup>th</sup> grade in 2018-19 need to show proof of the following vaccines:*

- *1d*ose of meningococcal conjugate vaccine (MCV) at age 16 years of age or older.
- Notices will be mailed to parents/guardians before the end of the school year if immunization documents currently on file at school for their child do not have a record of these vaccines.

### *Head Lice*

- During each school year, almost without fail, we can expect to find some cases of head lice among our students.
- Prevention and control of head lice begins in the home: parents should routinely check their children for head lice and not allow them to share hats, clothing, brushes, combs or sleeping bags with other children. Individuals become infested with lice by coming into close contact (usually head-to-head contact) with an lice-infested person, by wearing infested garments, by using infected combs and brushes, or by lying on infested carpets, beds, or upholstered furniture that have recently been used by an infested person.
- **We strongly urge all parents to read about head lice and inspect the hair and scalp of their children regularly.** Please contact the school if you discover that your child has lice. The Boyertown Area School District trust that with the school and home working cooperatively, head lice can be kept under control with minimal inconvenience to our students and their families. More information on head lice is available on the BASD website at <http://www.boyertownasd.org/> under Departments, Student Services, Health or from the school nurse. Please help us prevent head lice by following the policy and checking your children often.
- **Please continue to check your kids head during the Spring and Summer months.** Especially kids using helmets for sports, such as baseball, horseback riding, and soccer (piney).



## Upcoming Special Events

Monday	June 3	12:30 Early Dismissal
Tuesday	June 4	12:30 Early Dismissal 5 <sup>th</sup> Grade Picnic
Wednesday	June 5	12:30 Early Dismissal
Thursday	June 6	12:30 Early Dismissal Last Student Day of School