

BOYERTOWN AREA SCHOOL DISTRICT APPLICATION TO CONDUCT A FUND-RAISING ACTIVITY

➤ This completed application must be signed by the athletic director **or** the school principal and submitted to the Business Office **at least 30 days prior** to the start of any fund-raising activity

ALL STUDENTS MUST HAVE SIGNED PERMISSION FORMS TO ENGAGE IN SOLICITATIONS

Please attach a list of all fund-raisers planned for this year:

- Give the starting and ending **dates** of the fund-raiser
- Explain the **type** of fund-raiser
- Give the **vendors name** and **contact information**
- Note how the fund-raiser will be **marketed**

FOR EXAMPLE: **October and November 2023**
 Spirit Wear clothing sales
 Bob Hilbert Sportswear (*address, phone, email)
 online sales only

Only one form needed if attached to a list of all upcoming fund-raisers for the school year. You may add more fund-raisers later in the year, if needed, by completing another form.

School year of fund-raiser(s): _____

Date of Application: _____

Name of group or club: _____

School Building: _____

Specific purpose(s) of funds raised: _____

Anticipated profit for the school year: _____

Names of one or two adult sponsors who will be responsible for complying with school board policy, for collecting and depositing funds, and who will submit annual financial report (if requested by the School District)

(1) _____
(Signature of Applicant)

(2) _____
(Signature of Applicant)

(Printed Name of Applicant)

(Printed Name of Applicant)

(Email of Applicant)

(Email of Applicant)

(Phone Number of Applicant)

(Phone Number of Applicant)

APPROVED BY:

(Athletic Director **OR** Principal)

(Date)

(Superintendent **OR** Chief Financial Officer)

(Date)